The challenge

There is no doubt that the challenges surrounding laws, regulations and policies for companies are growing in the age of digitalization.
The demands of customers, authorities, industry standards and auditors are becoming increasingly complex. Companies must frequently show proof that policies and rules have been acknowledged and communicated, and must create complex analyses, evaluations and control measures.

In addition, many things that were previously tolerated or not legally prosecuted are now severely prosecuted. "Business as usual", or just because things have worked out just fine in the past, is no longer legally tolerated.

As a result, management sees itself faced with intensifying responsibility and needs tools that allow for legally-compliant decisions that are also based on the latest figures.

So how can they be sure they are making sound decisions, that every single employee is familiar with all regulations and that employees comply with them at all times without exception?

How you benefit from digitalizing with TIM

Digitalizing your policy management means effectively putting it into practice within your company and complying with regulations. The TIM BPM Suite provides automatic and standardized guidance for your employees and managers through every step of the process. Choosing TIM gives you access to a preconfigured template for a policy management process that is already digitalized.

Just like buying a turnkey home, when you buy from TIM you are getting a pre-digitalized "turnkey" template. The processes and forms it is built on are based on best practice know-how. Furthermore, you can customize the template to suit your company with minimal effort and enjoy the benefits of a digitalized process right away.

Your company benefits in many ways

■ Creation of trust, reliability and integrity in your work with customers, authorities and third-party companies is achieved, thanks to technical releases and approval processes that can be transparently mapped.
■ The trust and certainty that policies and laws are being complied with enables lasting business security and business appreciation
■ The legal burden on management is eased through traceable acknowledgement and compliance with policies and laws.

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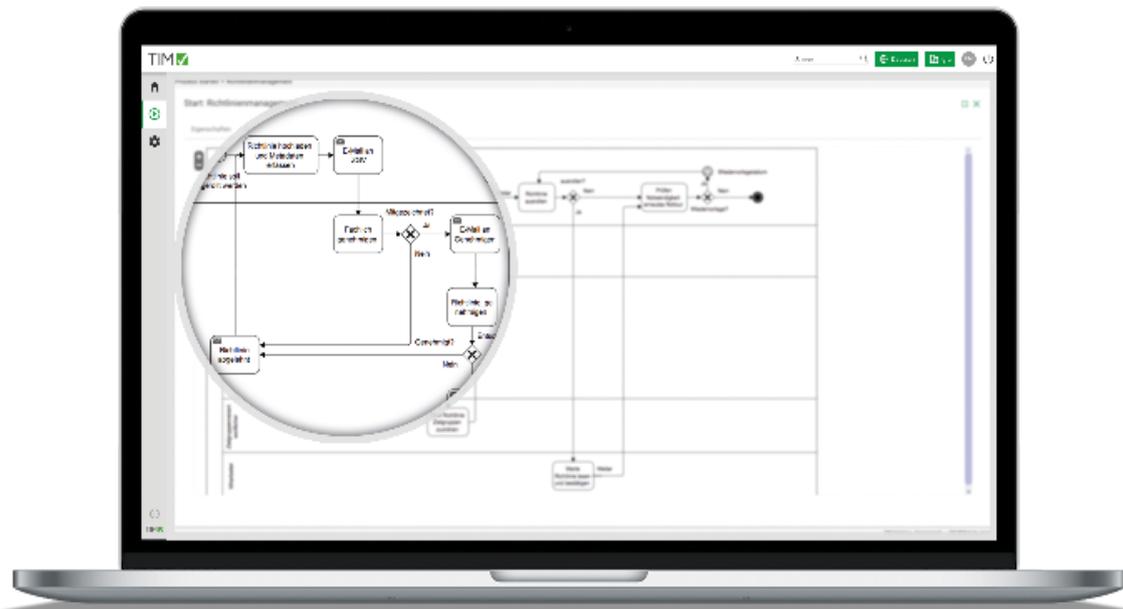tim-solutions.de

What benefits does the TIM template offer?

■ You save time and money that your employees would otherwise have to invest in creating processes, such as time-consuming research work on laws and policies. With TIM, you have access to a template in the form of a finished solution, saving you from having to reinvent the wheel or create a process from scratch.

■ With our turnkey template, you save the expensive programming costs you would incur with any other solution, whether creating a new solution yourself or struggling to customize someone else's.

■ Our template gives you access to the experience we have gained through numerous customer projects in a variety of industries, as well as the expertise of the consultancies and renowned university experts who were involved in the creation of the template.

Solution description

Benefit from our template that comes to you as a finished solution and customize your process with minimal effort.
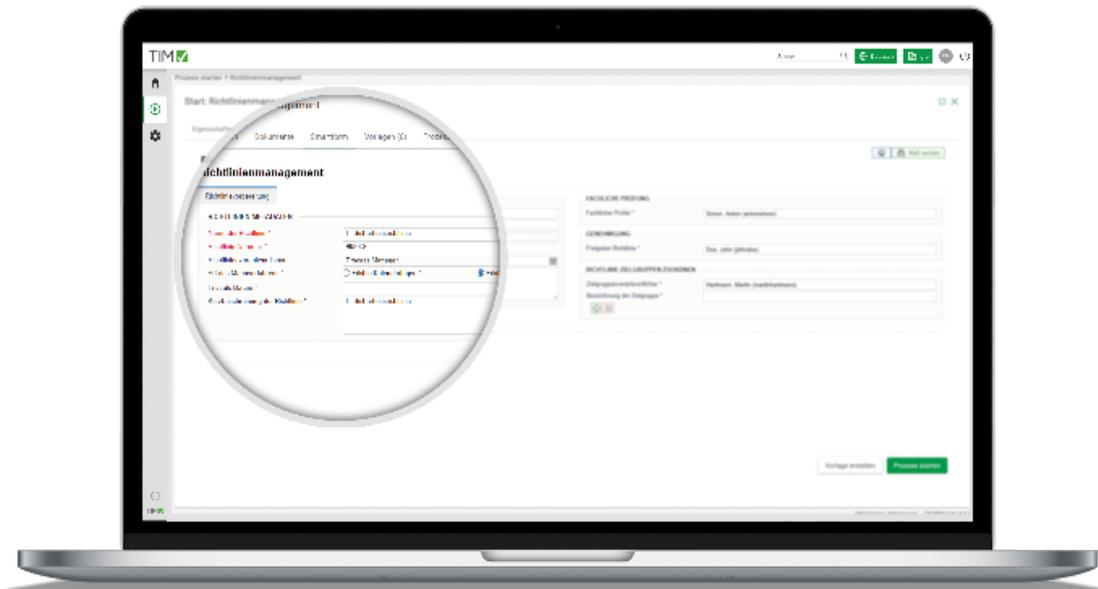

Start by entering the meta data of your policy (subject-matter experts, approvers, review date, reconfirmation, etc.) using our in-process form. The information you enter is processed automatically and flows right into the software-controlled process. All you have to do is enter the information, TIM does the rest.
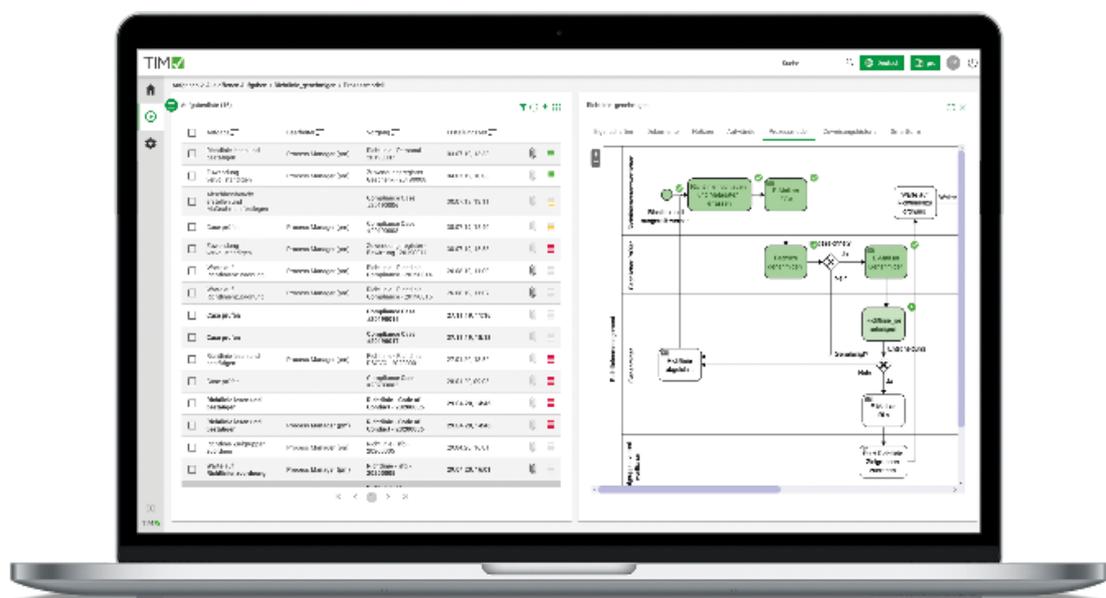
Before digitalization, this information, often found in Excel lists, was incomplete and required time-consuming research. Required fields can be added to our in-process form, meaning that it cannot be released and policies cannot be rolled out until all necessary information has been provided. You can also, for example, create a selection list that is populated with preset responsibilities and distribution lists. All of these factors contribute to improved data quality, making generated reports more precise and meaningful.
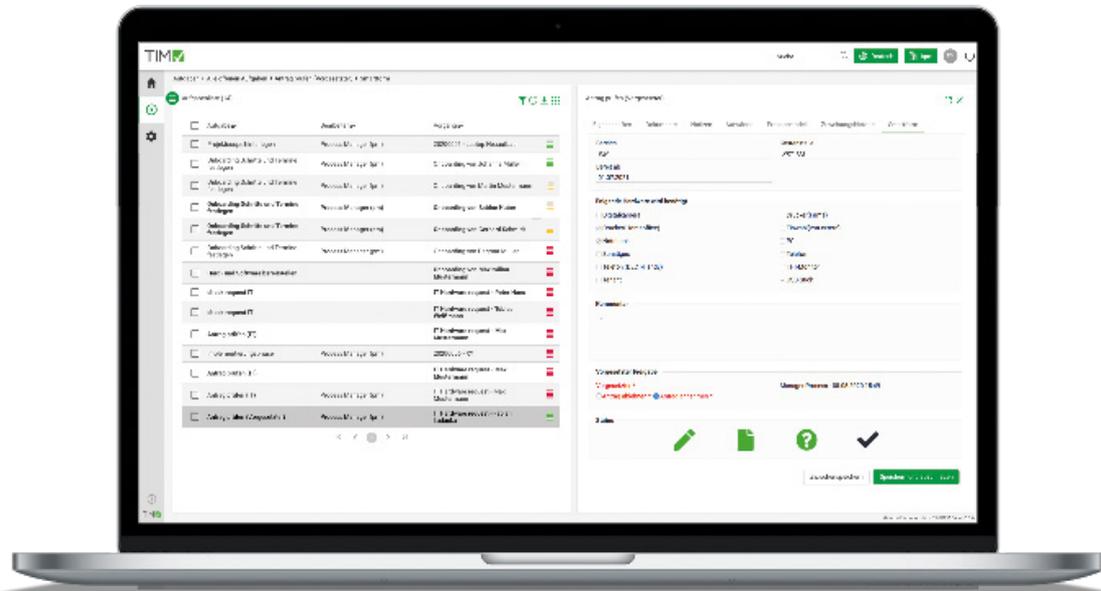

The operative cockpit provides an overview and status display (red, yellow or green markings) of individual tasks. In addition, the process model provides a live display of which tasks have been completed and what steps need to be performed next. TIM allows you to view the current processing status with the click of a mouse - without having to conduct any research or contact other departments:
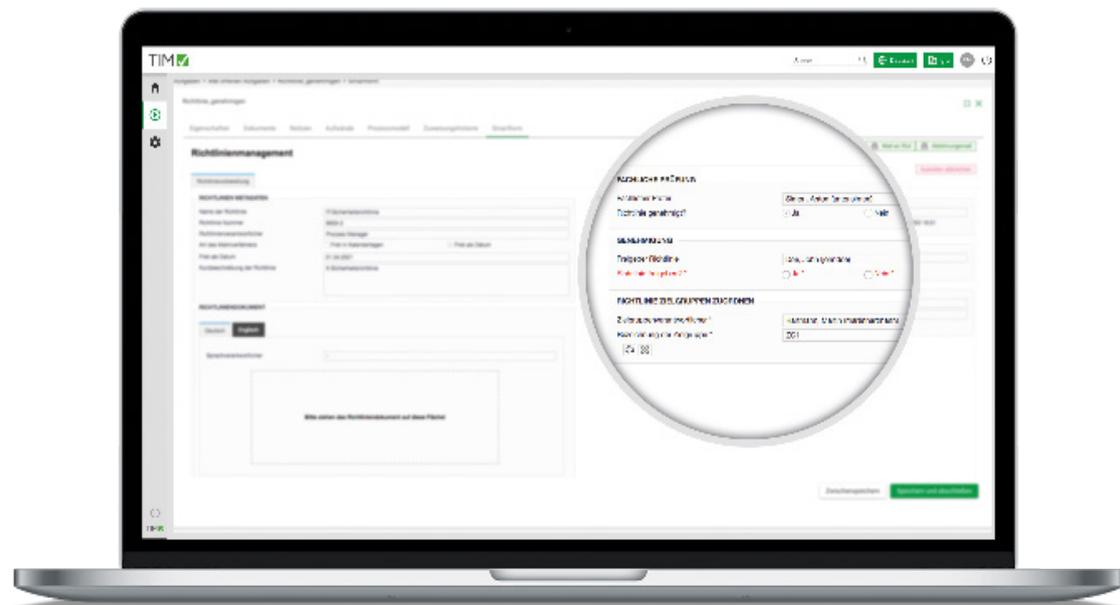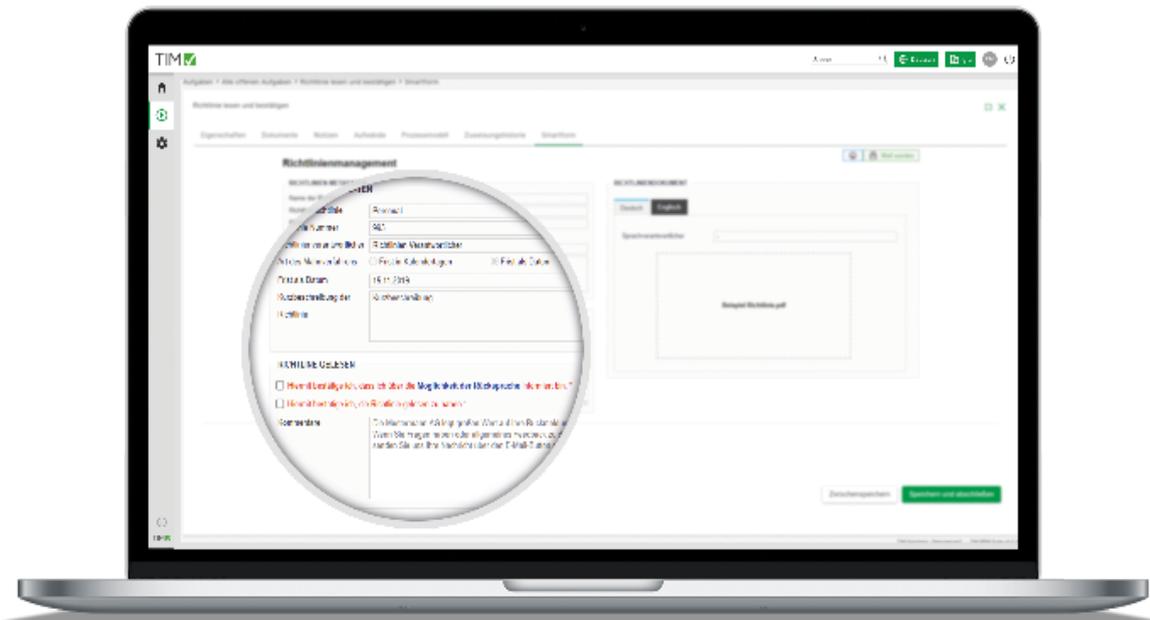
TIM Process Template
Policy Management

Skip the incomplete, confusing Excel lists and the time-consuming cross-departmental research! Any information entered in the in-process form can be easily accessed and displayed by intuitively clicking on the task in question.

Policy owners can maintain an overview and make even better decisions based on sound live data. Policies can be rolled out with the click of a mouse once all necessary releases have been completed in the system.

Only employees who have been assigned the policy are prompted to acknowledge it with a "Read and confirm policy" task. A software-controlled process provides the latest version of the policy, including the validity period, and archives the invalid version. There is also an option to link policies to test questions and e-trainings.

Have we piqued your interest?

Schedule a non-binding consultation with us today! With TIM you have an established and reliable partner at your side. Together, we remove any hurdles that might be in your way and get your digitalization projects rolling!

A practical look at how our TIM BPM Suite works can be found on our homepage and on our YouTube Channel. Please do not hesitate to contact us at the contact information shown below. We would be happy to answer any questions or concerns you may have!

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